**1.Introduction:**

Test planning is used for planning the requirements and essentials for a testing process.

In this case, test planning is initialized by admin and users in a login page.

**2.Scope:**

* The login page accepts all the credentials only both are correct.
* Admin can add, delete or edit users.
* Admin can approve or reject leave for employees.

**3.test plan identifier:**

The Test Plan Identifier is just a type of unique number or reference-id to identify this test plan and the software that it is related to.

We use TP\_01 as identifier

**4.Features to be tested:**

* Admin can add, delete or edit users.
* Admin can approve or reject leave for employees.
* Admin can add PIM for users.
* Users can identify the tasks and schedule.
* Users can take leaves with information.

**5.Risks:**

* Admin should know every user with their PIMs.
* Users should take leave only after informing.
* Admin should carefully track every work with the deadlines.

**6.Test approach:**

The test approach is the overall test strategy that underpins the whole test plan. A test approach asks, “how are you going to test the software?”

The approach is testing every process and methods that are present in the website.

Adding users, PIM and leave.

**7.Test environment:**

The test environment encompasses the software being tested, related platform software, third-party software, communications software, etc. Ensure that you have the resources required to install, set up and configure your test environment.

Software: Windows

Application: Chrome

**8.Human resources:**

Admins:

* Dominic chase
* Rohit kumar
* Linda anderson

Users:

* Charlie carter
* peter anderson
* gary white

**9.Training:**

Since you have reviewed the roles and responsibilities of test-related personnel it may have become apparent that there are skills gaps. If this is the case then you will need to decide the best way to fill these gaps.

**10.Test estimation:**

The duration of the testing schedule should have been estimated as a result of a team consensus. It can be useful to break test estimates down to a level that matches that in the related functional specifications or requirements.

Total duration for the training will be 4 days, which means from 17-01-2024 to 21-01-2024.

**11.Test phase entry and exit criteria:**

Entry:

1)Development will be completed on 13-01-2024

2)Testcase writing completed on 17-01-2024

3)Test-environment ready to start testing

Exit:

1)Testcase execution 100% completed on 21-01-2024

2)You don’t have any major defect

**12.Test deliverables:**